

**City Council**  
***Study Session Summary***  
**March 10, 2020**

**Louisville Library**  
**951 Spruce St**  
**5:30 pm**

Council member Lipton called the meeting to order at 5:52 pm

Louisville City Council Present: Council member Kyle Brown  
Council member Caleb Dickinson  
Council member Deborah Fahey  
Council member Chris Leh  
Council member Jeff Lipton

Staff Present: Heather Balser, Louisville City Manager  
Rob Zuccaro, Planning and Building Safety Director  
Felicity Selvoski, Historic Preservation Planner  
Dawn Burgess, City of Louisville Executive Administrator

Historic Preservation Members: Gary Dunlap  
Lynda Haley  
Keith Keller  
Andrea Klemme  
Michael Ulm

Council member Lipton welcomed everyone. After introductions, Lipton thanked the HPC members for their service to the board and to the City.

**Annual Report – Historic Preservation Commission**

Lynda Haley reviewed the highlights of the past year, noting that new members of the board have brought a new perspective to the membership.

A lot of time was spent the past year, increasing the grants available to property owners, reviewing various scenarios. The group said they have put good numbers to projects. They have increased their historical assessment amount.

Ms. Haley reviewed major achievements in the packet. The loan program was discussed, including that the interest rate had been set at the prime rate. Council member Dickinson was a loan recipient and said the process does not benefit the applicant any more than the open market. Three properties were landmarked, including the Empire restaurant and the Miners Cabins. Five preservation grants were approved totaling \$167, 260.

Director Zuccaro noted that the funding resolution was recently updated so that the loan interest rate was two percent below prime, not to go below one percent, in order to make the loan program more attractive.

Ms. Haley reviewed plans and goals in the packet. The top goal is to have thorough guides/brochure that outlines what programs are available. The Historic Preservation Commission (HPC) wants to have material people can pick up. They are creating a subcommittee to work on this material. Mr. Dunlap said HPC programs are the envy of other communities. He thanked Felicity for all of her work. HPC has become better educated and are reaching people in the community with more thought going into what they do. Fund balance is \$2 Million. They expect more activity once the increase in grant funding amounts are more known to the public.

Projects in the overlay have been professionally evaluated and prioritized. There was discussion of analyzing the overlay and prioritization of properties. Council encouraged HPC to look at what OSAB has done prioritizing properties.

The effectiveness of the current old town zoning and demolition review was discussed. The review of the old town overlay is on the council work plan. A consultant will be hired. There was a discussion of historic districts and the appropriateness of them. The amount given to incentivize landmarking homes was discussed.

Can funds be used to hire a consultant to help with marketing the program? Director Zuccaro noted that this could be considered.

The City needs guidelines to create a list of priority properties for landmarking. A question was raised as to whether such a list could be developed similar to OSAB. Staff will get city attorney guidance on developing a list.

Mr. Dunlap is producing an article for the Louisville Downtown Business Association newsletter. He would like to consider IT support to have properties in old Town be able to point and click to identify landmarked properties.

Council member Lipton thanked the HPC for the great energy and thanked Felicity for her work for the City of Louisville.

### **Advanced Agenda & Identification of Future Agenda Items**

Cottonwood master plan will be on a future agenda.

March 31<sup>st</sup> the City will have an update on median contract and design. City Council wants more engagement.

Coronavirus – The City is working on operational plans. And continuing to get public information. City Manager Balser is participating on calls with BVSD, Boulder County, CDPHE, and Boulder County Health, Boulder OEM. Operational plans may include closed facilities or reduced services. We will follow their lead however we are moving forward. Senior Center, meal sites – working with Boulder County as to how to get meals to seniors. If the decision is made to close, it will happen very quickly. Emergency plans, succession plans were discussed. City will need communications strategy. Council would like the Mayor to be the face of the communication. Staff will see if anyone is available from Boulder County to attend the March 17<sup>th</sup> City Council meeting.

Median conversation will happen on March 17<sup>th</sup>.

The advanced agenda was reviewed.

Meeting adjourned at 7:51 pm

Submitted by Dawn Burgess